

Parts in blue print are instructions to user, not to be included in filed document unless so noted.

Practice tip – IMPORTANT: NOT TO BE USED IN DIVISION TWO. The form below is styled for general use. However, Fourth Appellate District, Division Two, follows a different procedure. When the record for appeal is filed, notice to counsel is sent, as usual, which sets the initial due date for the opening brief (40 days from the date of the notice). The notice also specifies Division Two's particular procedure to transmit exhibits. Counsel must follow that procedure. See ADI's [Fourth District practice web page](#)

[Attorney's name, bar number]
[Address and telephone number]
[Email address and fax number if available]
Attorney for Defendant *[name]*

**SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF *[NAME]***

In re *[CHILD'S INITIALS]*,

[A] Person[s] Coming Under the
Juvenile Court Law

*[SPECIFIC COUNTY & AGENCY
TITLE]*,

Plaintiff and Respondent,

v.

[PARENT'S INITIALS] [Mother/Father],

Defendant and Appellant.

) Superior Court
) No. *[number]*

) Court of Appeal
) No. *[number]*

) **REQUEST FOR
TRANSMISSION OF EXHIBITS**

TO THE CLERK OF THE SUPERIOR COURT COUNTY OF *[NAME]*:

Under the California Rules of Court, rules 8.224(a) and 8.407(f),
appellant *[name]* respectfully requests the clerk to transmit the exhibits

1 designated on the attached page to the Court of Appeal. This request is
2 made within 10 days of the date that the respondent's brief was filed or
3 could have been filed in the Court of Appeal, as is required by California
4 Rules of Court, rule 8.224(a).

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Dated: *[date]*

Respectfully submitted,

[Attorney's name]
State Bar No. *[number]*
Attorney for Defendant *[name]*

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In re *[minor's first name, last initial]*

Court of Appeal No. *[number]*

Superior Court No. *[number]*

**LIST OF EXHIBITS TO BE TRANSFERRED
TO COURT OF APPEAL
(Rules 8.224(a) and 8.407(f))**

<u>Court Exhibit No.</u>	<u>Description</u>
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PROOF OF SERVICE

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