

Parts in blue print are instructions to user, not to be included in filed document unless so noted. [Parts and references in green font, if any, refer to juvenile proceedings. See Practice Note, this web page, for guidance in adapting forms to juvenile cases.]

Practice Tip: Oral argument is the topic of chapter 6 of the [ADI Manual](#).

Practice Tip: Policies and practices of the various divisions of the Fourth District are reviewed on the ADI website at http://www.adi-sandiego.com/practice/fourth_dist.asp under "Oral Argument."

Practice Tip: Resources for oral argument in the California Supreme Court are reviewed on the ADI website [SUPREME COURT PRACTICE](#) page. Consult the district [appellate project](#) or the [court website](#) for information about argument in Courts of Appeal other than the Fourth.

[Letterhead]

[Date]

[Mr./Ms.] *[Court of Appeal clerk's name]*

Clerk of the Court/Chief Administrator

Court of Appeal, Fourth Appellate District, Division *[One / Two / Three]*

[Address]

Re: *People v. [client's name]*

Request for More Than 15 Minutes of Oral Argument

Court of Appeal No.: *[case number]*

California Rules of Court, Rule 8.256(c)

[Also cite to any division-specific order: Division One, Miscellaneous Order 021505, or Division Two, Miscellaneous Standing Order No. 13-6¹]

Dear [Mr./Ms.] *[Court of Appeal clerk's name]*:

[Under *[Miscellaneous / Standing]* Order *[number]*,²] counsel requests at least *[insert number requested]* minutes of oral argument.

[Explain general need, for example, length of record, number and complexity of issues, severity of sentence, etc. In Division Two, where a tentative opinion has been issued, generally describe the issues set forth in the tentative opinion.]

In my professional judgment, the standard time of 15 minutes will be insufficient to address the issues adequately and protect my client's basic interests.

¹ See ADI website, Practice Tools, [Fourth District Practice](#), under **Miscellaneous Orders** for current versions and numbers.

² If the case is in Division Three, omit this reference.

Good cause exists for the following reasons:

[Explain in greater detail the need for more time for a particular issue. If a tentative opinion has issued, briefly describe its shortcoming(s) and why more time is necessary. Repeat as necessary for additional issues.]

For the foregoing reason(s), good cause exists to grant defendant *[number]* minutes of oral argument.

Respectfully submitted,

[Attorney's name]

State Bar No. *[number]*

Attorney for Defendant *[name]*

PROOF OF SERVICE