

Parts in blue print are instructions to user, not to be included in filed document unless so noted. [Parts and references in green font, if any, refer to juvenile proceedings. See Practice Note, this web page, for guidance in adapting forms to juvenile cases.]

**Practice tip:** The publication status of opinions is discussed in chapter 7 of the [ADI Manual](#) at § 7.8 et seq.

*[Letterhead]*

*[Date]*

[Mr./Ms.] *[Court of Appeal clerk's name]*

Clerk of the Court

[Court of Appeal / Supreme Court]

*[Address]*

Re: *People v. [defendant's name] / In re [client's first name, last initial]*

Superior Court No.: *[number]*

Court of Appeal No. *[number]*

Dear [Mr. / Ms.] *[clerk's name]*:

Please inform the court that defendant requests **[partial]** publication of the opinion in this case under California Rules of Court, rule 8.1120(a). The opinion was filed *[date]*. *[If request is made to the Supreme Court, add statement that request was previously submitted to the Court of Appeal and denied, with dates.]*

California Rules of Court, rule 8.1105(c) sets forth the standards for publication. It states that an opinion *should* be certified for publication (emphasis added) if, among other standards, *[quote applicable criteria and cite corresponding subdivisions of rule 8.1105(c)]*. The workload of this court or the potential embarrassment of litigant, lawyer, judge, or any other person, should not affect the determination of whether to publish an opinion. (Rule 8.1105(d).)

The court's opinion in the subject case is suitable for **[partial]** publication under these criteria. *[Describe how opinion meets publication criteria.]*

Respectfully submitted,

*[Attorney's name]*

State Bar No. *[number]*

Attorney for Defendant *[name]*

**PROOF OF SERVICE**