

# SIXTH DISTRICT APPELLATE PROGRAM

A NON-PROFIT CORPORATION

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### **Staff Attorney, Sixth District Appellate Program**

The Sixth District Appellate Program (SDAP) is a San Jose-based non-profit corporation that assists in administering appeals for California's Sixth District Court of Appeal. In particular, SDAP is tasked with assigning, assisting, and evaluating appointed counsel in the representation of indigent appellants in criminal, juvenile delinquency, juvenile dependency, and mental health cases.

SDAP is currently accepting applications from individuals interested in working as a full-time staff attorney. Employment will begin this summer. Like the rest of the SDAP staff, this position is subject to a hybrid work model, meaning that the employee must work at least two days per week (including Thursdays) at SDAP's office; the remainder of the time, the employee can work remotely. Minimum qualifications for this position include: active California State Bar membership; exceptional legal research and writing skills; and a demonstrated interest in representing indigent clients. Both highly experienced and less experienced attorneys are encouraged to apply.

New staff attorneys typically begin their employment by personally representing clients on appeal. After gaining sufficient experience, the staff attorney will begin to oversee work done by members of SDAP's panel of private attorneys. In this role, the staff attorney will: monitor and evaluate the work done by panel attorneys in individual cases; review compensation claims; and provide training for panel members on specific cases and through MCLEs.

In order to apply for the position, please submit the following documents to Executive Director Patrick McKenna ([patrick@sdap.org](mailto:patrick@sdap.org)) via email:

- (a) Resume.
- (b) Writing Samples. This should include two sets of briefs (opening, respondent's, reply) with court opinion. If sets of appellate briefs are not available, please include two motions or writ petitions, with any opposition filed.
- (c) In lieu of a cover letter, please answer each of the following questions. Each response should be no longer than one paragraph.
  - (1) Why are you interested in this position?
  - (2) What qualities make you well-qualified for this position?

- (3) What is one personal or professional obstacle that you have overcome, and what did you learn from the experience?
- (d) List of three references. You will be notified before references are contacted.

Each of the requested documents should be included as separate PDF attachments to the email. Please write "Application Materials for Staff Attorney Position" in the email subject line.

Compensation will be based upon experience. Competitive benefit package is also offered as term of employment.